

Guide for Authors

This page summarizes guidelines for preparing publication in effective way. Please read this text carefully and prepare your manuscript according these instructions. If you need help with formatting of your manuscript, please contact us at (**contact information**).

Instructions for authors:

- **Choose the template file**
- **Select characteristic title for your manuscript**
- **List all authors with their affiliation**
- **Write "selling" and easy to understandable abstract**
- **Define the most important keywords for your work**
- **Organize your text into sections - build logical structure**
- **Prepare and manage all figures and tables**
- **Handle citation and referencing according our guidelines**

Choose the template file

- The template files are available at: <http://act.uist.edu.mk/> **template file**. The template makes your work simpler and effective. Just place your text and images inside.
- The template uses IEEE like style.

Select characteristic title for your manuscript

- Think twice about the title for your manuscript, it will be the first point that readers will see.
- The length of the title should be at least 5 words, max. 10 words.
- Do not use special characters, citation, equations in your title.
- Do not place the dot at the end of the title.

List all authors with their affiliation

- List all authors who participated at presented work. Display their full names e.g. Albert Einstein.
- The first author is considered to be the corresponding author.
- Do not display authors academic titles (it is not necessary).
- Each author must be provided with affiliation - name of institution (name of department), City, Country and email address.

Write "selling" abstract

- Abstract must introduce your topic and describe briefly all your achievements - propose insight into author's work.
- The length of the abstract should be at least 50 words, max. 200 words.
- Do not use referencing, figures, tables, equations in your abstract.

Define the most important keywords for your work

- Select keywords precisely - your work will be indexed according selected terms.
- List at least 3, max. 8 keywords.

Organize your text into sections - build a logical structure

- The logical structure of the text helps to understand the problem simpler.
- The recommended structure can be as follows: Introduction with current state of art, Methodology and Methods, Data description, Experiments, Conclusion and Results.
- Describe **current state of art** in introduction.
- Use tables and figures to explain your achievements more efficiently.
- Compare your results with existing approaches and other results.
- Describe your main **contribution** to the current state in researched topic.

Prepare and manage your figures and tables

- Figures and tables are more descriptive then the text - use them.
- Figures and tables must be referenced in text (e.g. in Figure 1 is showed...).
- Figures and tables must have numbered captions with adequate description (Figure 1. description of figure 1, Table I. Description of the table 1).
- Figures must be in readable resolution.
- Texts, labels, axis description must be in English.
- We suggest using text block as container for figures and tables.
- Equations should be also numbered.

Manage citation and referencing

- All used sources must be properly cited in the text. We define several citation styles:
- In text citation
-
- **Use IEEE style**
- A number enclosed in square brackets, eg. [1] or [26], placed in the text of the work, indicates the relevant reference
- Each reference number should be enclosed in square brackets on the same line as the text, before any punctuation, with a space before the bracket.
- Citations are numbered in the order in which they appear in the text and each citation corresponds to a numbered reference containing publication information about the source cited in the reference list at the end of the text (in section References).
- No distinction is made between print and electronic references when citing within the text.

- It is not necessary to mention authors or other metadata.
- Examples of this kind of referencing:
- Reference is part of the sentence: "...end of the line for my research [11].
- More references: *Several recent studies [3, 4, 15, 16] have suggested that...*
- **Use APA style - parenthetical References, examples:**
- Single author: ... *text text (Einstein, 1922)...*
- Single author, referring to a specific part: ... *text text (Einstein, 1956, p.132)...*
- 2-3 authors: ... *text text (Einstein, Infeld, 1938)...*
- More than 3 authors: ... *text text (Einstein et al., 1938)...*
- DO NOT MIX described types of "in text referencing".
- List of **References**
-
- At the end of the text, there must be a list of all used **References (section References)**
- List of references must be complete, numbered and properly formatted.
- Provide as much metadata as possible.
- The list of references must contain unique references.
- DO NOT list just pure url links (e.g. www.example.com), use all metadata.
- Examples:
- Book -> **Author(s), Book Title. Place of publication: Publisher, year, page number(s).** [1] W.K. Chen, Linear Networks and Systems. Belmont, CA: Wadsworth, 1993, pp. 123-35.
- Article in journal -> **Author(s), "Article title, Journal Title, vol., no., page number(s), Month year.** [2] G. Pevere, "Infrared Nation, The International Journal of Infrared Design, vol. 33, pp. 56-99, Jan. 1979.
- Electronic sources -> **Author. (year, Month day). Book Title. (edition). [Type of medium]. Vol. (issue). Available: site/path/file.** [3] G. G. Raju. (2003, April, 12). Dielectrics in Electric Fields. [Online]. Available: <http://www.engnetbase.com/>
- Company, industry reports -> **Company. (year, Month day). report Title. (edition). [Type of medium]. Vol. (issue). Available: site/path/file.**[4] Microsoft Corporation. (2012). 2012 annual report. [online], available: <http://www.example.com/basicsearch.php>
- Www pages -> **Online article author name, company name (if exist), Article title, url address, accessed date.** [5] EU Commision, Economy Report, available: <http://www.example.com/basicsearch.php>, accessed: March 25th, 2014

Conference Presentation

The primary goal of the conference is to connect researchers and share information to move the research forward.

Authors, reviewers and visitors can enter the conference portal and access all accepted articles any time from any place.

Simple guidelines for preparing the presentation:

1. Preparing presentation content. Recommendation: presentation must be clear and not too long, presenting the most valuable information.
2. Upload the presentation. The final presentation must be uploaded at the same place where the article file was submitted. After successful upload two file should be visible (paper file and presentation file).
3. Note: Each presentation can be included into archive in the future to present the article effectively for public.

